



COMMUNITY DEVELOPMENT DEPARTMENT • BUILDING INSPECTION DIVISION  
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## INSPECTION SAFETY PROTOCOL

In addition to the appropriate County Order Safety Protocol being posted on your site and adhered to, the following City protocol is required in order for the inspector to successfully conduct the inspection:

- For small construction sites, only one person shall be on site while the inspection is conducted; the contact person must be wearing a mask and gloves.
- For large construction sites, only one person may walk the job with the inspector; the contact person must be wearing a mask and gloves. All other staff must remain at least 20 yards away from the inspector
- The **approved plans/documents** and the **job card** are required to be available on a table near the front door/area of the site for the inspector to review.
- You will receive a call from your assigned inspector approximately 30 minutes prior arriving on site for the inspection; this allows you an opportunity to have only the single individual on site and clear other staff.

It is important to note that if the above County and City protocol is not adhered to the inspector will be unable to conduct your inspection and you will be required to reschedule.